



TOWN OF KNIGHTDALE
PLANNING AND ENGINEERING COMMITTEE
Meeting Minutes

950 Steeple Square Court, Knightdale, North Carolina 27545

September 10, 2012

The Knightdale Planning and Engineering Committee met in the upstairs conference room in the Town of Knightdale Town Hall at 6:00 p.m. on September 10, 2012.

ITEM I. CALL TO ORDER

...Councilor Tripp called the meeting to order at 6:02 p.m., Monday, September 10, 2012.

ATTENDING: Councilor Tripp, Councilor Poirier, Mark Swan, Chris Hills, Jennifer Currin, Myron Kelly, Pam Yancey, Courtney Jenkins

ITEM II. APPROVAL OF MINUTES

... Councilor Tripp moved to approve the July 9, 2012 minutes. Mr. Boone seconded. Without objection the motion carried.

ITEM III. OLD BUSINESS

A. Capital Projects Update

First Ave. Phase One – Mr. Boone stated that the project has run into unforeseen utility issues but three of the four change orders needed have been approved. Utility service relocation work has started and storm drainage revision is projected to add approximately 37 days to the construction contract. Mr. Boone identified that the federal funds aspect has added an extra layer of time. However, all problems have been identified, negotiated and approved and are reaching resolutions. The project is working towards a November completion. At some point part of First Ave. will be shut down and a four-way stop will be installed at Second and Oakwood to divert traffic to the detour route.

Council Tripp suggesting getting public safety involved during the transition.

First Ave. Phase Two – Mr. Boone reported this phase was considered being delayed, however, it cannot due to losing fund age. The pre-construction meeting will be held the week of September 24, 2012.

BB&T Right Turn Lane – Mr. Boone stated this project is underway, there have been minor delays due to weather. A signal pole needs to be relocated to keep the project moving forward.

Knightdale Park – Mr. Boone reported that the third progress meeting was last week and that the building permits are scheduled to come in at the end of September. The park groundbreaking is Thursday, September 13, 2012 at 9:00 a.m. The playground equipment will be installed in early October and it must be completed by December 31, 2012. Although the playground will be installed, it will not be open to the public due to the park being an active construction site.

Mr. Swan conveyed he would prefer phases of the park to open as the park progresses. He wants families to be able to access the playground safely and not have to wait until the park finishes next year.

Greenway Phase II – Mr. Boone informed the committee that the bid is on the council agenda for approval on the 19th and the project is working its way through the budget process.

Councilor Poirier asked Mr. Boone if there would be a ribbon cutting ceremony or ground breaking.

Mr. Boone stated that it has been discussed but details have not been finalized yet.

B. Pedestrian Plan Update

Mr. Triezenberg reported that the Steering Committee has been getting feedback on priorities within the plan. The committee held its second public meeting in conjunction with movie night and reached a high volume of citizens who are enthusiastic about the pedestrian plan. Mr. Triezenberg stated the next step is another Steering Committee meeting scheduled late in October to review the 90% document, and then it will head into the legislative approval process.

C. Discussion of Top Lift Timetable for Citizens

Councilor Tripp suggested that staff create a master list of incomplete neighborhoods listing when the top lift would be finished to inform citizens when their roads will be paved to be kept updated on the town's website.

Mr. Boone agreed it is a good idea and stated that there is not a constructed master list but that there is consistent follow up with developers.

Councilor Tripp inquired if there is pushback from the developers.

Mr. Boone stated occasionally, however the developers are aware of their deadlines. The new process is that the developers have to lay the top lift within one year of the initial lift being laid down.

Ms. Currin identified that some developers, such as the case in Churchill, are laying the top lift in sections and phases in smaller pods.

Mr. Hills concurred that the best practice is to communicate with the developers, make sure they are aware of deadlines, and always provide a reasonable amount of time to complete the work to avoid any conflicts.

ITEM IV. NEW BUSINESS

A. Escalating Fee Schedule for Grass Abatements

Mr. Boone reported that to date a total of 13 abatements have been issued. Of the 13, four are repeat offenders that are abandoned/empty properties that are not quite into foreclosure yet. Only one invoice has been paid, however Mr. Boone stated he did not feel that increasing the fee schedule would equal collecting more payments.

Councilor Tripp agreed that increasing the fee schedule would not help generate payments.

Mr. Boone stated that it is easier to collect payment from the bank once the property has been foreclosed.

B. Appearance Committee Discussion - Goals

Ms. Currin conveyed that the Appearance Committee wants to have a stronger presence within the LURB, create goals and tasks to beautify Knightdale. Ms. Currin requested that any ideas or suggestions be e-mailed to her over the next couple weeks. Some examples included a Clean Up Day and Adopt-a-Highway.

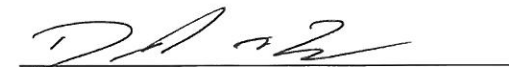
Councilor Poirer suggested to turn the focus towards Knightdale's gateways. He expressed his disappointment with the appearance of the I-540 interchange. He proposed that it needed more foliage, such as large groups of Crepe Myrtles and day lilies.

ITEM V. OTHER BUSINESS

None

ITEM VI. ADJOURNMENT

... Without objection, the meeting was adjourned at 6:48 p.m.



Attest, Chairman of the Planning and Engineering Committee, Dustin Tripp



Clerk to the Planning and Engineering Committee, Courtney Jenkins